

HOLY CROSS CATHOLIC SCHOOL  
Laptop Incident Report

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Student Name: \_\_\_\_\_ Date: \_\_\_\_\_ Laptop #: \_\_\_\_\_

INCIDENT:

\_\_\_\_\_ Student left laptop unattended in a public area.

\_\_\_\_\_ Student used laptop in a room with no adult supervision.

\_\_\_\_\_ Student mistreated his/her laptop or another student's laptop.

\_\_\_\_\_ Student failed to charge the laptop overnight.

\_\_\_\_\_ Student failed to bring computer to school.

\_\_\_\_\_ Student accessed inappropriate website/s.

\_\_\_\_\_ Student altered administrative set configurations on the laptop.

\_\_\_\_\_ Other: \_\_\_\_\_

\_\_\_\_\_

Teacher/Staff Comments:

Disciplinary Consequence:

Teacher Signature: \_\_\_\_\_

Student Signature: \_\_\_\_\_